



## FIRST AID TRAINER - CASUAL

### ABOUT NVETS

NV Education and Training Services (NVETS), RTO 40831, is a nationally recognised training provider delivering quality outcomes for our clients through relevant training and education programs. Since NVETS registration in 2014, it has trained and up-skilled over 600 learners across a range of qualifications, from short accredited courses to Advanced Diploma level. Our aim is to provide innovative training and assessment services that respond to the needs of individuals, groups, and communities.

### WHAT NVETS IS LOOKING FOR

- Experienced and qualified trainer to deliver our First Aid trainings on a casual/as per need basis
- Demonstrated experience in facilitation and presentation
- Trainer who is passionate about first aid and educating the community
- Excellent work attitude and ability to work independently
- Sound computer skills and experience across Microsoft Office – Word, Excel and Power Point
- Effective time management skills and the ability to stay abreast of current training requirements
- Ability to work with clients of various backgrounds
- Strong administrative and organisational skills
- Experienced in the delivery of other accredited training programs and training packages

### TASKS AND RESPONSIBILITIES

- Provide a quality training and assessments
- Adhere to NVETS training delivery plan and assessment principles
- Provide and encourage adult learning environment
- Prepare and manage for the training assignments
- Ensure training and all relevant resources are set up and delivered to a professional standard, meeting WHS and the Standards for RTOs 2015
- Support students in their learning and identify and address additional learning needs during the delivery of training
- Ability to motivate students to complete training course

### WHAT YOU WILL NEED

- Certificate IV in Training & Assessment (TAE40116 or TAE40110 plus TAELLN411 or TAELLN401A and TAEASS502 or TAEASS502A or TAEASS502B) or a diploma or higher level qualification in adult education
- HLTAID003, HLTAID004, HLTAID006 or higher, and/or be willing to obtain if successful
- Previous experience in a first aid training environment is highly desirable
- Flexibility to work within business hours and outside
- Exceptional interpersonal and communication skills
- Working with Children, Vulnerable People and Police Checks
- Driver's License (Class C) and reliable own transport for local travel

### BENEFITS

- Competitive hourly rate
- Work within a committed and passionate community organisation and innovative RTO
- Opportunities to up-skill with additional training and professional development
- Ongoing professional support and mentoring available
- Subcontracting arrangements may be available
- North of Adelaide is primary location, but is not limited to

The successful candidate will be offered an interactive and supportive working environment within a positive and professional team.

To be considered for this role, applications must include a detailed cover letter, outlining your motivations for this position and a resume.

To apply for this exciting opportunity please send an email to [nvetsmanager@nvets.org.au](mailto:nvetsmanager@nvets.org.au)

Alternatively, if you have any questions please contact Ned Hanic on 08 8250 1582 or send your enquiry to [nvetsmanager@nvets.org.au](mailto:nvetsmanager@nvets.org.au)

**Applications close 5pm on Friday, 25 January 2019**

*We are committed to achieving a diverse workforce and strongly encourage applications from Aboriginal and Torres Strait Islanders, people from culturally diverse backgrounds and people with disabilities.*